



## **GREEN MOUNTAIN PERFORMING ARTS POSITION DESCRIPTION: BOARD MEMBER**

GMPA's mission is to enhance community cultural vitality by providing fully accessible dance, theatre, and music education in a creative and supportive environment to people of all ages, with a focus on children and youth. Incorporated as a not-for-profit corporation in October, 2011, GMPA has since then experienced substantial organizational transformation. Today, GMPA serves close to 200 students with over 300 enrollments. Classes offer a diverse mix of options, including ballet and classical, Celtic, ballroom, hip-hop, jazz, and modern dance; theater arts; and after school programs. GMPA works closely with the Washington West Supervisory Union of schools and other affiliates to develop meaningful, long-lasting partnerships with a variety of local organizations. Its current annual operating budget is approximately \$250,000. For more information, please visit [greenmountainperformingarts.org](http://greenmountainperformingarts.org).

The Board supports the work of GMPA and provides mission-based leadership and strategic governance. Day-to-day operations are led by GMPA's executive director (ED), the Board-ED relationship is a partnership. The appropriate balance of Board involvement in guiding the mission and autonomy from day to day management is expected. Specific Board Member responsibilities include:

### **Leadership, governance and oversight**

- Serving as a trusted advisor to the ED as s/he implements GMPA's strategic plan
- Reviewing outcomes and metrics created by GMPA for evaluating its impact, and regularly measuring GMPA's performance and effectiveness using those metrics;
- Reviewing agenda and supporting materials prior to board and committee meetings
- Approving GMPA's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
- Contributing to an annual performance evaluation of the ED
- Assisting the ED and board chair in identifying and recruiting other Board Members
- Partnering with the ED and other board members to ensure that board resolutions are carried out
- Serving on committees or task forces and taking on special assignments
- Representing GMPA to stakeholders; acting as an ambassador for the organization
- Ensuring GMPA's commitment to a diverse board and staff that reflects the communities GMPA serves

### **Fundraising**

GMPA Board Members will consider GMPA a philanthropic priority through volunteer efforts, board assignments or annual in kind or cash gifts commensurate with ability.

### **Board terms/participation**

GMPA's Board Members will serve two-year terms, and are eligible for re-election to successive terms. Board meetings will be held monthly and no less than quarterly; committee meetings will be held in coordination with full board meetings. Service is without remuneration, administrative support is provided by GMPA and the ED.

### **Qualifications**

GMPA is looking for individuals who are passionate about GMPA's mission, the arts, community and families.

Qualifications include but are not exclusive to:

- A commitment to and understanding of GMPA's mission and vision
- A commitment to and understanding of the communities GMPA serves
- Diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals
- Personal qualities of integrity, credibility, and a passion for improving the lives of children and youth and the community via exposure to the performing arts
- Experience with leadership, arts education, government, philanthropy, or the nonprofit sector